

CSA7 Customer Advisory Committee 28th meeting – September 10, 2016
La Honda Firehouse – 11:21 am

Attendees: Ann Stillman, Crystal Klingele, Cyrus Yocum, Dante Razzini, Deborah Hirst, Heather McAvoy, Joanne Lehner, Mark Chow, Patricia O'Neal, Terry Adams

1) June quarterly meetings minutes;

- Heather McAvoy moved to approve the minutes of the last meeting. Seconded by Cyrus Yocum and unanimously approved.

2) May/June/July budgets; 4th quarter capital improvement expense/revenue report

- Sales down, service charges on budget.
- Account 5489 over budget because backflow prevention program was not included in initial budget numbers.
- Account 5428 over budget because 2015 expenses carried into this fiscal year.
- County created Capital Expenditures Report to track expenses funded by alternative sources.

3) Capital improvements; Compliance

- County emailed Joanne Lehner water test results.
- Bracewell has done a good job complying with State required testing.
- DDW requested completion timeline of aeration system in holding tanks. Required completion date is December 2016. Plans submitted and waiting approval.
- DDW requires an annual onsite inspection.
- County authorized 136k to plan, design & permit lower Memory Lane project.

4) Income survey, funding, grants

- 82% survey response rate.
- Final report shows \$49,900; CSA7 exceeds disadvantaged communities funding limit by approximately \$3,000.
- CSA7 members median income is roughly 50% of the \$104,479 reported by census"
- Supervisor Horsley will request Public Works use a portion of the fund already authorized by the Board of Supervisors' to help implement a portion of the recommendations from the CSA7 Feasibility Study. This will allow Public Works to contract to complete the plans, permits, and designs necessary to replace the northern distribution system (Memory Lane area) as recommended in the Feasibility Study. The County will continue working with the Resource Conservation District on grant funding opportunities like the recent Wildlife Conservation Board grant round.

5) Bracewell/Committee/County communications

- CSA7 committee requests better communication. CSA7 Chair offered to create a list of member contact information for each area that way Bracewell/County can communicate with appropriate representative for each neighborhood to update members.

- County offered subcommittee work directly with County and Bracewell if desired.

Heather McAvoy left 1:05 pm

Deborah Hirsh left at 1:12 pm

6) Website

- No update. Committee members hope the website will be updated by end of 2016.

7) Public comment

- No public comment.

The meeting was adjourned at 1:38 pm

Respectfully submitted,

Crystal Klingele, Secretary